

## **Carolina Voyager Charter School**

## **Board of Directors Monthly Meeting Minutes**

## November 12, 2019 4:30 p.m.

## 721 Wappoo Road, Building 101 Room 140

Present: Matt Long, Roy Francia, Kara Crowell, Jon Craig, Neil Oliver, Shanecqua Frost

Absent: Dick Latham, Linda Bowling, Brandon Szmidt

- 1. Board Chair Kara Crowell called meeting to order at 4:45PM. Pledge of Allegiance
- 2. Kara Crowell read Mission Statement for CVCS
- 3. Kara Crowell made a motion to approve agenda; Jon seconded. Motion passed unanimously.
- 4. Neil Oliver made a motion to approve last month's October minutes; Matt Long seconded motion to approve. Motion passed unanimously.
- 5. There were no guests present at November meeting
- 6. Monthly Financial Report Taylor Lloyd provided updates
  - a. Special attention: we are projected to be over budget for Liability Insurance this year on a \$12,774 annual budget
  - b. Maintenance bills: we're getting assessed (overcharged) from CCSD for cleaning up the field that we're not even using; Harry is in communication with CCSD to rectify
  - c. Neil Oliver made a movement to approve financial report; Kara Crowell seconded. Motion passed unanimously.
- 7. Principal Report Dr. Walker provided his report which is attached to the minutes
  - a. Harry went over Total EFA summary by line item
  - b. Quarterly behavior referral summary: handout attached to the minutes
  - Social-Emotional Learning (SEL) fall data summary: handout attached to the minutes –
    we noticed a dip in all categories across all grade levels and is an area of attention for
    Harry and staff
- 8. Discussion/information items:
  - a. Board meeting timeline: 6:30PM goal to adjourn meeting
  - b. Board Goals FY 20 Jon Craig; handout attached to the minutes. Jon Craig asked all board members to review the document and provide feedback
  - c. Board shared docs: everyone can now access Google docs
  - d. Communication Plan on-going process Matt Long will be working with Harry to review student handbook on-line
  - e. FOIA discussion Harry will set up unique e-mail addresses for all board members for all school related matters. Board spoke with Tyler (counsel) for his recommendation ie. Staff climate surveys, employee enrichment
  - f. Special Education Staffing\* Harry reported that we have received excess funding of +\$176K for our budget and requested that we bring on additional staffing to support the need. Matt Long made a motion to add additional staff; Roy Francia seconded. Motion passed unanimously.



- g. CCSD data summary on student achievement: handout attached to the minutes; Harry reviewed document with the Board
- h. Clarification Contract signing Protocol: documents (contracted for services) need to be signed and approved by the Board
- 9. Executive Session: Kara Crowell made a motion to move to Executive Session. Neil Oliver seconded. The motion passed unanimously. The board entered executive session at 6:07PM.
  - a. Officer Appointment
  - b. Pending Contractual Arrangements charter contract\*
  - c. School Leader Goals/Evaluation FY 20\* -
- 10. Kara Crowell made a motion to leave Executive Session; Shanecqua Frost seconded; Executive Session was exited at 6:45PM
- 11. Kara Crowell resigned as Board Chair effectively immediately, and will be stepping down from the board effective Jan 14. Mr. Matt Long, current Vice Chair will assume the Chair position. At the December board meeting a vote will be taken to fill the Vice-Chair position.
- 12. Adjourn