



**Carolina Voyager Charter School
Board of Directors Meeting Minutes**

November 19, 2024 5:30 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Meeting will be streamed via Zoom link [HERE](#)

Meeting ID: 832 6273 6158

Passcode: Voyager

| Voting Board Members | | | | | |
|----------------------|-------------------|---------|--------|--------------|----------------|
| Name | Office | Present | Absent | Arrived late | Departed early |
| Ashleigh Parr | Chair | X | | | |
| Craig Thompson | Vice Chair | X | | | |
| Neil Oliver | Treasurer | X | | | |
| Harry Walker | Secretary | X | | | |
| Shanecqua Frost | Director at Large | X | | | |
| Whitney Quick | Director at Large | X | | | |
| Shannon Blake | Director at Large | X | | | |
| Chris Gilbert | Director at Large | X | | | |
| Danielle Athans | Director at Large | X | | | |

School Staff present: John Kabel, Leslie Adkins

1. Call to Order (Parr)

Upon determining the presence of a quorum, Board Chair Parr called the meeting to order at 5:30 p.m.

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)

3. Review and approval of November 19, 2024 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on November 19, 2024, and hearing none, Board Chair Parr declared the agenda approved as submitted.

4. Bond Summary - Paul Jasin, Managing Director Specialized Public Finance Inc.

Paul Jasin presented an overview of the process that led to the securing of bonds to finance our new school building. The transaction was completed on November 14, 2024. We were able to achieve an investment grade rating (baa3) with an interest rate of 5.02% and an eight year call rate. The debt service chart was reviewed outlining monthly debt payments with roughly one million dollars due annually to manage the debt for the bond. We are carrying a one million dollar reserve fund and a required minimum of 40 days cash on hand.

5. Review and approval of October 15, 2024 Regular Meeting minutes*

After calling for corrections to the minutes of the regular meeting on October 15, 2024, and hearing none, Board Chair Parr declared the minutes approved as submitted.

6. Public Comment

There was no public comment at tonight's meeting.

7. Guest Discourse

There was no guest discourse at tonight's meeting.

8. Financial Report for the period ending October 31, 2024 (Prestige, Oliver)

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of October 31, 2024. Bank Statements have been reviewed by Treasurer Neil Oliver.

9. School Leader Report (Kabel)

Mr. Kabel presented his School Leader Report with the following highlights: Current enrollment 404 with invitations pending, Boosterthon raised \$36,896, the school received a Dollar General \$2,000 grant, Holiday staff party is being planned, Food drive is underway, Update on plumbing in bathrooms and water problems in the nurse's office and janitor's closet, Website update to be reworked in collaboration with CCSD, Community events that have been held this month and upcoming events, Basketball teams, Thanksgiving lunch in the cafeteria, Special Olympics participation, Partnership with Compass Collegiate, PD opportunities for staff, Business sponsors to provide students with Voyager sweatshirts, Review of data from the Staff Climate Survey and the Panorama Student Survey data, VA cards for Veteran's Day, "Thank a staff member" project, A number of 8th grade students took the PSAT, Spirit Rock in place in the drive, Therapy dog to visit the school, School Leadership participation at the PCSASC conference.

10. New Business

a. Facility Use Agreement*

Ashleigh Parr made a motion to approve the Facility Use Agreement pending review of bond counsel. The motion was seconded by Harry Walker and passed unanimously.

b. Constantine Engineering Services*

Ashleigh Parr made a motion to enter into a contract not to exceed \$10,000 with Constantine Engineering Services to complete a building assessment of the work done by all of the contractors and subcontractors in the construction of the school building and grounds. The motion was seconded by Craig Thompson and passed unanimously.

11. Board Committee Reports

a. Policy Committee

All of the approved policies from the September Board Meeting have been uploaded in the shared drive along with the inventory.

b. Risk Management Oversight Committee (Oliver, Quick)

There was not a report/update from the Risk Management Committee at this meeting.

c. Auxiliary Committee (Gilbert, Blake, Quick)

The committee is planning an event to be held at a venue in Ravenel to be held on March 22, 2025. Food trucks will be contracted to provide refreshments. A silent auction will be held along with a 50/50 raffle, cornhole tournament, and music.

i. Fundraising- Amendment to FY25 budget*

Chris Gilbert made a motion to create a new line item in the FY 25 budget of \$10,000 for the purpose of planning the Spring Fundraiser Event. The motion was seconded by Whitney Quick and passed unanimously.

d. Budget Oversight Committee (Oliver, Walker)

There was not a report/update from the Budget Oversight Committee at this meeting.

12. Executive Session

Ashleigh Parr made a motion to enter into Executive Session at 6:41 p.m. The motion was seconded by Harry Walker and passed unanimously.

a. Discussion of School Security* as permitted by SC Section 30-4-70(a)(3)

Harry Walker made a motion to leave Executive Session at 7:19 p.m. The motion was seconded by Ashleigh Parr and passed unanimously.

Ashleigh Parr made a motion to post an RFP for security services. The motion was seconded by Shannon Blake and passed unanimously.

13. Adjourn

Having completed the agenda, Ashleigh Parr declared the meeting concluded at 7:20 p.m

**indicates action item*

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: Board@carolinavoyager.org,
subject: "Voyager Board Meeting - date"