



**Carolina Voyager Charter School  
Board of Directors Meeting**

**August 20, 2024 5:30 p.m.**

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.*

**Meeting will be streamed via Zoom link [HERE](#)**

**Meeting ID: 832 6273 6158**

**Passcode: Voyager**

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	x			
Craig Thompson	Vice Chair	x			
Neil Oliver	Treasurer	x			
Harry Walker	Secretary	x			x
Shanecqua Frost	Director at Large	x		x	
Whitney Quick	Director at Large	x			
Shannon Blake	Director at Large		X		
Chris Gilbert	Director at Large	x			
Danielle Athans	Director at Large	x			

School Staff present: John Kabel, Leslie Adkins

1. Call to Order (Parr): Meeting was called to order at 5:36p
2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)
3. Review and approval of August 20, 2024 Board Meeting agenda\*
  - a. Need to make an amendment to the agenda for the Policy Committee  
Update Ashleigh Made motion- all present members unanimously voted to approve amendment
4. Review and approval of July 16, 2024 Regular Meeting minutes\*  
Ashliegh made motion to approve July meeting minutes- all present members unanimously approved
5. Public Comment: No public comment

6. Guest Discourse: No guest discourse
7. Financial Report for the period ending July 31, 2024 (Prestige, Oliver) Phoebe Eaton presented budget- update to 62% for salary budget. Accounts payable- energy, auditing, and retirement above \$10k. Operations and Maintenance- estimates created extra watch over the next few months. Energy has been high. Restricted Fund Balance earmarked for such expenditures. Harry mentioned to pay close attention to salaries with the increase match to CCSD. Ashleigh asked Mr. Kabel to check on energy efficient/LED light bulbs to help decrease the high energy costs.
8. Executive Session
  - a. Receipt of Legal Advice - Board Orientation as permitted by SC Section 30-4-70 (a)(1)
    - i. Ashleigh made motion to go into Executive Session at 5:52p
    - ii. Legal Guidance provided by Margaret Dullanty
    - iii. Ashleigh made motion to end Executive Session at 7:02p Craig seconded motion
9. New Business
  - a. Legal Counsel - Carolina Voyager Procurement Process- Questions asked about separate policies pertaining to exemptions. Whitney to provide policies for the September meeting to determine cross references and what to include in the procurement process. Discussions included what is to trigger an RFP, When to use RFP if necessary to create RFQ, no guidelines or dollar amount is currently set- this needs to be addressed further. Current policies will be shared with Mary Allison and sent to Board for review prior to next meeting
  - b. 503b update- This is corrected as a 403b not 503b: Non profit version of 401k. We do not fall under ERISA(Employee Retirement Income Security Act) primarily because we do not offer a pension. John Kabel has done extensive research and fixed previous issue- this is no longer a financial concern.
  - c. Funding for Board Members to attend the annual Public Charter School Alliance of South Carolina conference - Myrtle Beach, December 4-6, 2024 (Registration \$169; Lodging \$378; Travel 200 miles x \$ .67 - \$134 Total \$681
    - i. CVCS -gov 004.0 BM Compensation and Expenses Policy - should be followed for reimbursement  
Harry made motion to approve attendance and reimbursement at conference  
Craig seconded motion  
All present members voted- unanimous approval
10. Board Committee Reports
  - a. Risk Management Oversight Committee (Oliver, Quick)- No update
  - b. Auxiliary Committee (Gilbert)- Spring time event( similar to 2019 event); bounce houses, food trucks, silent auction

- i. Potential Golf Outing
  - ii. Steady rental of the facility- Renting to Orange Grove for Volleyball practice 3 days a week, Trident League to host volleyball: need to staff scoreboard, open concessions
  - iii. \$60/hour- should go under Auxiliary in Budget)
  - iv. Mr. Kabel to look into Non profit venmo and charges associated with Clover to assure no loss in fees
- c. Policy Committee(Quick)- 8 draft documents sent to Mary Allison for review and will share upon return Bond Issuance Update
  - d. Budget Oversight Committee (Oliver, Walker) - Audit has been expedited, will be utilized as a component of bond issuance, will be in draft format for Paul's group.
  - e. School Leader Evaluation Committee (Thompson, Walker, Quick)
    - i. Review of School Leader Evaluation Tool and School Leader Goals
      - 1. Harry drafted initial school leader goals, Whitney put into template, Harry met with John and Leslie Friday. The concern is 80 percent goal with Map scores seems unattainable. 50 percent is generally considered " Great". Discussion eluded to including SC Ready results for evaluation. Discussions need to be continued to determine if SC Ready goals can be shared in closed sessions if embargoed. School Leader Evaluation committee will get together to determine updates to evaluation/ goals.

11. School Leader Report (Kabel)- Enrollment at 398. No waitlist for 4th grade. Must wait until the 10 day report to drop/ send new invites.

- a. Playground should be completed Tuesday, August 27th
- b. Lactation door replaced to solid door
- c. Broken window replaced
- d. Entrance sign completed
- e. Discussion regarding the need to resurface 12-15 leaks in roof
- f. Fire Drill- successful, minor adjustments for future
- g. SC Ready Growth- Reading stayed the same- most likely curriculum changes
- h. Math-Doubled Math growth for Middle School
- i. Adjustments made to WIN to supplement growth
- j. New STEAM courses added for Middle School
- k. SPED and Intervention is fully staffed and going well
- l. Benton House- going to be future partner
- m. SC Charter Alliance will host their Rountable at Voyager, Voyager potentially presente at SC Charter Alliance Conference

12. Adjourn: Meeting adjourned at 8:03p

*\*indicates action item*

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**Public Comment *\*In person only\****

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: [Board@carolinavoyager.org](mailto:Board@carolinavoyager.org),  
subject: "Voyager Board Meeting - date"