



Carolina Voyager Charter School Board of Directors Meeting

January 16, 2024 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the plus social and emotional development of the 21st century student.

Meeting will be streamed via Zoom link [HERE](#) Meeting ID: 832 6273 6158 Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer	X			
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Shannon Blake	Director at Large	X			

1. Call to Order (Parr)

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)

Upon determining the presence of a quorum, Board Chair Parr called the meeting to order at 5:17 p.m.

3. Review and approval of January 16, 2024 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on January 16, 2024, and hearing none, Board Chair Parr declared the agenda approved as submitted.

4. Board Proclamation - Student Recognition for Academic Excellence (Parr/Kabel)

John Kabel and Ashleigh Parr presented Joshua Babinchak with a proclamation, certificate, and medal in response to his perfect score on the SC Ready Math Test.

5. Review and approval of December 12, 2023 Regular Meeting minutes*

After calling for corrections to the minutes of the regular meeting on December 12, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

6. Review and approval of December 15, 2023 Special Meeting minutes*

After calling for corrections to the minutes of the special meeting on December 15, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

7. Review and approval of December 22, 2023 Special Meeting minutes*

After calling for corrections to the minutes of the special meeting on December 22, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

8. Public Comment

There was no public comment at this meeting.

9. Guest Discourse

There was no guest discourse at this meeting.

10. Unique Authorizer Correspondence (Kabel)

There have not been any unique authorizer correspondences during the month of December.

11. Financial Report for the period ending December 31, 2023 (Prestige, Oliver)

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of December 31, 2023. Bank Statements have been reviewed by Treasurer Neil Oliver.

12. School Leader Report (Kabel)

John Kabel presented the School Leader Report (attached). Highlights included enrollment updates, Furniture contract update, Internet provider has been determined (AT&T), Update of kitchen bids, Update of marketing plan including billboard ads, yard signs, facebook ads, Update on playground bids, new Middle School Science Teacher has been hired, Special education teacher vacancy still remains, MAP testing took place in December, the WIN program is expanding into middle school, School tours are underway, Feedback from CCSD on our charter renewal application has been incorporated into our application (special education and SC Ready goals), the charter renewal application may be on the agenda at the February CCSD Board meeting.

13. New Business

14. Board Committee Reports

a. Policy Committee (Quick, Lake)

i. Google Workspace Administrative Access*

The School Leadership Team is charged with the development of internal policies regarding administrative access to the school's Google Workspace, as well as retention of staff emails and google drives.

ii. Revision of Bylaws*

Harry Walker made a motion to revise the bylaws to limit current staff members from serving on the Board of Directors. Kelly Lake seconded the motion. The motion passed unanimously.

b. Building Committee (Parr, Oliver, Lake, Walker)

i. Communication and Bell System Quotes*

Ashleigh Parr made a motion to approve the contracts with Coastal Burglar Alarm for communications and the bell system up to an amount of \$75,000. Shannon Blake seconded the motion. The motion passed unanimously. School Leadership will investigate to ensure we are complying with all requirements for communications.

ii. Building Updates

1. Interior work

Second floor hallways and classrooms are primed, ceiling grids and lights are in, sound barriers installed on the floors, door frames are installed and most glass is installed.

2. Exterior work

a. Lighting

A decision was made to place four lights on the rear of the building to illuminate the playground areas and parking lots.

c. Ethos Committee (Parr, Frost)

There was not an Ethos Committee report at this meeting.

d. Risk Management Oversight Committee (Oliver, Quick)

There was not a Risk Management Committee report at this meeting.

e. Budget Committee Oversight (Oliver, Walker)

There was not a Budget Committee report at this meeting.

f. Board Governance Committee (Quick, Frost)

There was not a Board Governance Committee report at this meeting.

15. Board Nomination Committee (Blake, Parr, Walker)

a. Recommendation for vacant appointed Board position*

Harry Walker made a motion for the Board to appoint Chris Gilbert to complete the term left vacant by Sam Duncan's resignation from the Board. Ashleigh Parr seconded the motion. The motion passed unanimously.

b. New Board Member Swearing In

Mary Allision Caudell, the school's attorney, conducted the swearing in of Chris Gilbert to serve as an At Large Board Member through June 30, 2024.

c. Upcoming election and appointments

Ashleigh Parr informed the Board about the upcoming Board election this spring. There will be three elected seats and two appointed seats, each serving two year terms.

16. Executive Session

Ashleigh Parr made a motion to go into Executive Session at 6:27 p.m. Harry Walker seconded the motion. The motion passed unanimously.

a. Receipt of legal advice - insurance

17. Action items from Executive session

There were no action items as a result of the executive session.

18. Adjourn

Having completed the agenda, Ashleigh Parr declared the meeting concluded at 7:29 p.m

**indicates action item*

Public Comment **In person only**

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: Board@carolinavoyager.org,
subject: "Voyager Board Meeting - date"