



**Carolina Voyager Charter School
Board of Directors Meeting**

October 17, 2023 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Meeting will be streamed via Zoom link [HERE](#) Meeting ID: 832 6273 6158
Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair				
Kelly Lake	Vice Chair				
Neil Oliver	Treasurer				
Harry Walker	Secretary				
Shanecqua Frost	Director at Large				
Whitney Quick	Director at Large				
Sam Duncan	Director at Large				
Erika Rowell	Director at Large				
Shannon Blake	Director at Large				

1. Call to Order (Parr)
2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)
3. Review and approval of October 17, 2023 Board Meeting agenda*
4. Review and approval of September 19, 2023 Regular Meeting minutes*
5. Review and approval of Town Hall minutes*
6. Review and approval of Staff meeting minutes*
7. Review and approval of Special Meeting
8. Public Comment
9. Guest Discourse
10. Unique Authorizer Correspondence (Kabel)
11. Financial Report for the period ending August 30, 2023 (Prestige, Oliver)
12. School Leader Report (Kabel)
13. New Business
 - a. Use of Friends of Voyager funds*

- b. School Leadership Cell Phone Reimbursement*
 - c. Authorization for change order to include additional electrical outlets in classrooms*
 - d. Authorization for Building Committee to Approve Change Orders*
 - e. Possible time frame for occupancy at the new campus (Discussion)
 - f. Boosterthon Contract*
 - g. Fall Staff Survey distribution*
14. Board Committee Reports
- a. Policy Committee (Quick, Lake)
 - i. Approval of the following Financial Policies:
 - 1. CVCS-FIN001 *Fiscal Controls**
 - 2. CVCS-FIN002 *Annual Operating Budget**
 - 3. CVCS-FIN003 *Accounting System**
 - 4. CVCS-FIN004 *Audit + Financial Statements**
 - 5. CVCS-FIN005 *Banking, Checks, Credit Cards**
 - 6. CVCS-FIN006 *Cash Management + Donations**
 - ii. Review of the following HR Policy:
 - 1. CVCS-HR008.0 *School Leader Duties + Responsibilities**
 - iii. Review of the following Governance Policies:
 - 1. CVCS-GOV002.0 *Board Member Orientation**
 - 2. CVCS-GOV003.0 *Board Member Development Opportunities**
 - 3. CVCS-GOV004.0 *Board Member Compensation + Expenses**
 - 4. CVCS-GOV006.0 *Board Operational Policies + Associated Procedures**
 - 5. CVCS-GOV007.0 *Policy Adoption, Revision, Repeal**
 - 6. CVCS-GOV009.0 *Governing Board Records**
 - b. Building Committee (Parr, Oliver, Lake, Walker)
 - i. Update on Furniture RFP's
 - ii. Update on expenses related to the new school building
 - c. Ethos Committee (Parr, Duncan, Frost)
 - d. Risk Management Oversight Committee (Oliver, Quick)
 - e. Budget Committee Oversight (Oliver, Walker)
 - f. Board Governance Committee (Duncan, Quick, Frost)
 - g. HR Committee (Rowell, Lake)
 - h. Charter Renewal Committee (Lake, Oliver, Quick, Walker)
 - i. Review of Second Draft of Charter Renewal Application
15. Executive Session
- a. Discussion of employment matter as permitted by SC Section 30-4-70.(a)(1)
16. Action items from Executive session
17. Adjourn

**indicates action item*

Public Comment **In person only**

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: Board@carolinavoyager.org,
subject: "Voyager Board Meeting - date"