



**Carolina Voyager Charter School  
Board of Directors Meeting**

**September 19, 2023 5:00 p.m.**

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.*

**Meeting will be streamed via Zoom link [HERE](#) Meeting ID: 832 6273 6158**  
Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair				
Kelly Lake	Vice Chair				
Neil Oliver	Treasurer				
Harry Walker	Secretary				
Shanecqua Frost	Director at Large				
Whitney Quick	Director at Large				
Sam Duncan	Director at Large				
Erika Rowell	Director at Large				
Shannon Blake	Director at Large				

1. Call to Order (Lake)
2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Lake)
3. Review and approval of September 19, 2023 Board Meeting agenda\*
4. Review and approval of July 31, 2023 Special meeting minutes\*
5. Review and approval of August 15, 2023 Regular meeting minutes\*
6. Public Comment
7. Guest Discourse
8. Unique Authorizer Correspondence (Kabel)
9. Financial Report for the period ending August 30, 2023 (Prestige, Oliver)
10. School Leader Report (Kabel)
11. New Business
  - a. School Leader Professional Goals\* (Kabel)
  - b. School Leader Evaluation\* (Lake, Blake, Walker)
  - c. Town Hall

d. COVID Protocols

12. Board Committee Reports

a. Policy Committee (Quick, Lake)

i. Review of the following Financial Policies:

1. CVCS-FIN001 *Fiscal Controls*
2. CVCS-FIN002 *Annual Operating Budget*
3. CVCS-FIN003 *Accounting System*
4. CVCS-FIN004 *Audit + Financial Statements*
5. CVCS-FIN005 *Banking, Checks, Credit Cards*
6. CVCS-FIN006 *Cash Management + Donations*

ii. Review of the following HR Policy:

1. CVCS-HR008.0 *School Leader Duties + Responsibilities*

iii. Review of the following Governance Policies:

1. CVCS-GOV002.0 *Board Member Orientation*
2. CVCS-GOV003.0 *Board Member Development Opportunities*
3. CVCS-GOV004.0 *Board Member Compensation + Expenses*
4. CVCS-GOV006.0 *Board Operational Policies + Associated Procedures*
5. CVCS-GOV007.0 *Policy Adoption, Revision, Repeal*
6. CVCS-GOV009.0 *Governing Board Records*

b. Building Committee (Parr, Oliver, Lake, Walker)

i. Art Kiln\*

- |    |                               |                 |
|----|-------------------------------|-----------------|
| 1. | Kiln Room 6' x 6' in Art Room |                 |
| 2. | 60 Amp circuit -              | \$ 1,800        |
| 3. | Fire Rated Door               | \$ 2,000        |
| 4. | Fire Rated Walls              | \$ 3,880        |
| 5. | Fire Rated Ceiling 36 SF      | \$ 2,800        |
| 6. | Sprinkler Heads               | \$ 750          |
| 7. | No flooring                   | <u>(\$ 280)</u> |
| 8. | TOTAL                         | \$ 10,950       |

ii. Virco Furniture Proposal

iii. Future Home Sign\*

c. Ethos Committee (Parr, Duncan, Frost)

d. Risk Management Oversight Committee (Oliver, Quick)

e. Budget Committee Oversight (Oliver, Walker)

f. Board Governance Committee (Duncan, Quick, Frost)

g. HR Committee (Rowell, Lake)

h. Charter Renewal Committee (Lake, Oliver, Quick, Walker)

i. Review of First Draft of Charter Renewal Application

13. Executive Session

14. Action items from Executive session

15. Adjourn

*\*indicates action item*

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**Public Comment *\*In person only\****

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: [Board@carolinavoyager.org](mailto:Board@carolinavoyager.org),  
subject: "Voyager Board Meeting - date"