



Carolina Voyager Charter School Board of Directors Meeting

May 16, 2023 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer	X			
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large		X		
Whitney Quick	Director at Large	X		X	
Roy Francia	Director at Large	X			
Craig Thompson	Director at Large	X			
Sam Duncan	Director at Large		X		

1. Call to Order

Upon determining the presence of a quorum, Board Chair Ashleigh Parr called the meeting to order at 5: 05 p.m.

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance/Public Comment

3. Review and approval of May 16, 2023 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on May 16, 2023, and hearing none, Board Chair Parr declared the agenda approved as submitted.

4. Review and approval of April 18, 2023 meeting minutes*

After calling for corrections to the minutes of the regular meeting on April 18, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

5. Public Comment

There was no public comment at this meeting.

6. Guest Discourse

There was no guest discourse at this meeting.

7. Unique Authorizer Correspondence

There has been no correspondence with the school authorizer this month other than the Charter Renewal presentation.

8. Student Recognition (Thompson)

Ford Lentz was recognized by Craig Thompson, Board Member, on behalf of the Board of Directors, and John Kabel, School Leader, for his service to his community.

9. Financial Report for the period ending April 31, 2023

The board received the financial report from Neil Oliver, Treasurer, and Colby Southers from Prestige School Solutions, consisting of an income statement and a balance sheet as of April 30, 2023. Bank Statements have been reviewed by Treasurer Neil Oliver.

10. School Leader Report

John Kabel presented his School Leader Report (attached).

11. Board Committee Reports

a. Building Committee (Parr, Oliver, Lake, Walker)

- i. Site Update - land has been cleared and graded
- ii. RFP's for furnishing the new school
 1. Five companies have responded to the RFP. Presentations are underway. A rubric will be used to evaluate proposals.

b. Financing Committee (Parr, Thompson, Walker)

- i. Draw #2 - 04/30/23 - A draw of \$0.5 million has been processed.
- ii. The project remains on schedule.

c. Pension, Retirement and Benefits Committee (Oliver, Walker, Caldwell-advisor)

- i. Staff Survey*

Neil Oliver made a motion to approve for the survey to be distributed to the staff. Craig Thompson seconded the motion. The motion passed unanimously.

d. Ethos Committee (Parr, Duncan, Thompson, Frost)

- i. Family town hall meeting to be held May 25, 2023 beginning at 6:00 p.m. in the school auditorium.
- ii. Ashleigh Parr will share the link to questions and comments that have come from the school community.
- iii. Board Planning Meeting to be arranged

e. Risk Management Oversight Committee (Quick, Francia, Oliver)

Nothing to report this month

f. Policy Committee (Quick, Lake)

Nothing to report this month

g. Budget Committee Oversight (Oliver, Walker)

i. FY 24 Budget second reading

Colby Southers presented a second read of the FY24 school budget.

ii. Five year budget formulation

John Kabel, Neil Oliver, and Harry Walker will do a preliminary review of the five year budget following the evening's Board Meeting.

h. Board Governance Committee (Quick, Frost, Duncan)

Nothing to report this month

i. HR Committee (Francia, Lake)

i. Update on HR RFP*

Harry Walker made a motion to approve and post the RFP for Human Resources services. Ashleigh Parr seconded the motion. The motion passed unanimously.

j. Charter Renewal Committee (Lake, Oliver, Quick, Walker)

- i. Committee Staff Members include John Kabel, Tricia Lisinski, Sarah Hosig, Kelly Minerly, and Judith Anne Gibson.
- ii. Training with Bob Olson from CCSD took place on campus on April 20, 2023
- iii. The first formal meeting of the Charter Renewal Committee will take place on Tuesday, May 23rd
- iv. Application for the charter renewal will be delivered to CCSD by January 4, 2024.

12. New Business

a. Board elections (Duncan, Walker)

i. Newly elected Board of Directors

Erika Rowell, Whitney Quick and Ashleigh Parr have been elected to the Board of Directors. They will be sworn in at the July Board Meeting.

b. Board Nomination Committee (Duncan, Walker)

i. Recommendations for appointed seats to the Board*

Harry Walker made a motion for the full Board to appoint Neil Oliver and Shanecqua Frost two term year terms on the board of Directors. Ashleigh Parr seconded the motion. The motion passed unanimously.

c. Bill 134 (Lake)*

Kelly Lake made a motion to allot funds from a Board of Directors line item to allow for Board Meetings to be broadcast electronically. Harry Walker seconded the motion. The motion passed unanimously.

d. Maternity Leave Bill

The South Carolina State Legislature recently passed a bill to provide maternity and paternity leave for SC educators. It is unclear as to the funding for this bill. The Board will monitor this as it may present future budget considerations.

13. Executive Session

Ashleigh Parr made a motion to go into executive session at 5:57 p.m. Neil Oliver seconded the motion. The motion passed unanimously.

**a. Discussion of employment matter as permitted by SC
Section* 30-4-70.(a)(1)**

Harry Walker made a motion to leave the executive session at 6:07. Ashleigh Parr seconded the motion. The motion passed unanimously.

14. Action items from Executive session

There were no actions taken as a result of the executive session.

Board Member, Craig Thompson, submitted his resignation from the Board of Directors effective June 15, 2023.

15. Adjourn

Having concluded the agenda, Ashleigh Parr declared the meeting closed at 6:10 p.m.

*indicates action item
