



**Carolina Voyager Charter School
Board of Directors Meeting Minutes**

April 18, 2023 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer			X (Executive Session)	
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Roy Francia	Director at Large	X			6:05 p.m.
Craig Thompson	Director at Large		X		
Sam Duncan	Director at Large	X			

1. Call to Order

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance/Public Comment

3. Review and approval of April 18, 2023 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on April 18, 2023, and hearing none, Board Chair Parr declared the agenda approved as submitted.

4. Review and approval of March 14, 2023 special meeting minutes*

After calling for corrections to the minutes of the special meeting on March 14, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

5. Review and approval of March 21, 2023 meeting minutes*

After calling for corrections to the minutes of the regular meeting on March 21, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

6. Public Comment

There was no public comment at this meeting.

7. Guest Discourse

There was no guest discourse at this meeting.

8. Unique Authorizer Correspondence

Darlene Roberson & Pam McKinney, CCSD Board of Trustee Members, attended the groundbreaking ceremony and both pledged their support for Carolina Voyager moving forward.

9. Financial Report for the period ending 3/31/23

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of March 31, 2023. Bank Statements have been reviewed by Treasurer Neil Oliver.

10. School Leader Report

Enrollment continues to increase since the school lottery ended. Additional school tours are being scheduled weekly. Long waiting lists for seats have been established for each grade level. The leadership team is anticipating full enrollment when school reopens next year.

11. Board Committee Reports

a. Building Committee (Parr, Oliver, Walker, Lake)

i. Groundbreaking Ceremony

The groundbreaking ceremony was a huge success. Attendees included current board members, past board members, CCSD Board Members, CSSD district employees, two 8th grade students, and invited guests who have been instrumental in the process of securing our property. The event was covered by local media and live streamed on the school Facebook page.

ii. Security for new school building

An initial discussion took place regarding possible security features for our new school building. The Board will work collaboratively with the school leadership team and the school district on plans for security systems. The following topics were discussed:

1. Entry Doors
2. Cameras
3. Badges
4. Armed security

iii. Tile for Corridors

The Board and staff will have input into color selections for classrooms and corridors including ways to provide for smooth traffic flow in hallways.

iv. List of subcontractors

Ashleigh Parr has requested a list of all subcontractors from our general contract , Hubrich Construction.

v. Inspection services

Harry Walker made a motion to explore the hiring of independent inspectors to monitor the work as it is completed on the school's construction. Whitney Quick seconded the motion. The motion passed unanimously.

b. Financing Committee (Parr, Walker, Thompson)

Nothing to report at this time.

c. Pension, Retirement and Benefits Committee (Oliver, Walker, Caldwell-advisor)

Nothing to report at this time.

d. Ethos Committee (Parr, Duncan, Thompson, Frost)

i. Listening sessions with staff

Ashleigh Parr will take the lead on setting up small group listening sessions with staff as a follow up to our meeting with staff in March.

ii. Family town hall

A Family Town Hall has been scheduled for May 10, 2023 at 6:00 p.m. A message will go out to the community prior to the event.

e. Risk Management Oversight Committee (Quick, Francia, Oliver)

Nothing to report at this time.

f. Policy Committee (Quick, Lake)

Nothing to report at this time.

g. Budget Committee Oversight (Oliver, Walker)

i. ESSER Budget Management *

Ashleigh Parr made a motion to contract with Prestige to manage the record keeping related to the school's ESSER budgets. Kelly Lake second the motion. The motion passed unanimously.

h. Board Governance Committee (Quick, Frost, Duncan)

Nothing to report at this time.

i. HR Committee (Francia, Lake)

Tricia Lisisnki is investigating utilizing the services of Netchex to manage additional employee services. She will report back to the Board at the next meeting.

j. Charter Renewal Committee (Lake, Walker, Oliver, Quick)

i. Staff representation

Sarah Hosig has volunteered to serve on the committee. It would be advantageous to have additional staff members serve on the committee as well. Harry Walker made a motion to allocate an hourly rate of \$30 per hour to staff members for their work on the Charter Renewal Committee. Payment will be made at the end of this fiscal year and at the conclusion of the committee's work. Whitney Quick seconded the motion. The motion passed unanimously.

12. New Business

a. Board elections

Electronic ballots were emailed today. Voting is to close on April 20th. There are three seats to be filled by the election process and 2 appointed seats that will be determined at the May Board Meeting.

b. Friends of Voyager Meeting

Representatives of the Friends of Voyager are working through the process of opening a new bank account and applying for tax exempt status. They are beginning to plan a fundraiser in the Fall with the proceeds being used to support security systems for the new school.

c. Response to School Threat

The final report on the incident will be obtained by the school leadership team as soon as possible. The report will then be shared with the Board.

13. Executive Session

Ashleigh Parr made a motion to enter executive session at 5:50 p.m. The motion was seconded by Sam Duncan and passed unanimously.

a. Discussion of employment matter as permitted by SC Section 30-4-70.(a)(1)

Ashleigh Parr made a motion to leave executive session at 7:08 p.m. The motion was seconded by Kelly Lake and passed unanimously.

14. Action items from Executive session

Ashleigh Parr made a motion for the Board Chair to accept the resignation of Mr. Holland. Sam Duncan seconded the motion. The motion passed unanimously.

Ashleigh Parr made a motion for the Board Chair to execute the agreement with Employee A. Shanecqua Frost seconded the motion. The motion passed unanimously.

Ashleigh Parr made a motion to appoint John Kable as Interim School Leader. The motion was seconded by Sam Duncan. The motion passed unanimously.

15. Adjourn

Having completed the agenda, Ashleigh Parr declared the meeting concluded at 7:20 p.m
