



**Carolina Voyager Charter School  
Board of Directors REGULAR Meeting Minutes**

**March 21, 2023 5:00 p.m.**

This meeting will be held on campus at 721 Wappoo Road.

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.*

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer	X (phone)			
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Roy Francia	Director at Large	X			
Craig Thompson	Director at Large		X		
Sam Duncan	Director at Large	X			

**1. Call to Order**

Having quorum, Ashleigh Parr called the meeting to order at 5:08 p.m.

**2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance/Introduction of Board Guests**

**3. Review and approval of April 21, 2023 agenda\***

After calling for corrections to the agenda of the regular meeting on March 21, 2023, and hearing none, Board Chair Parr declared the agenda approved as submitted.

**4. Review and approval of February 14, 2023 meeting minutes\***

After calling for corrections to the minutes of the special meeting on February 14, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

## **5. Review and approval of February 3, 2023 meeting minutes\***

After calling for corrections to the minutes of the special meeting on February 3, 2023, and hearing none, Board Chair Parr declared the minutes approved as submitted.

## **6. Public Comment**

There was no public comment at the meeting.

## **7. Guest Discourse**

There was no guest discourse at the meeting.

## **8. Unique Authorizer Correspondence**

There was no unique authorizer comment at the meeting.

## **9. Financial Report for the period ending 2/28/23**

The board received the financial report from Neil Oliver, Treasurer, and Christy Nickolauson, Prestige School Solutions, consisting of an income statement and a balance sheet as of February 28, 2023. Bank Statements have been reviewed by Treasurer Oliver.

## **10. School Leader Report**

Mr. Holland presented his monthly School Leader Report (attached).

## **11. Board Committee Reports**

### **a. Building Committee (Parr, Oliver, Walker, Lake)**

#### **i. Color scheme for building\***

Roy Francia made a motion to adopt the blue and gray color (Blue Gym with gray brick) scheme for the new school building. The motion was seconded by Whitney Quick. The motion passed unanimously.

Neil Oliver and Harry Walker will be meeting with the Leadership Team at Orange Grove tomorrow to discuss building facility planning costs.

We are still awaiting final approval from Charleston County to move forward with tree removal at the new school site. Once trees are removed and the site is graded, a groundbreaking ceremony will be scheduled.

### **b. Financing Committee (Parr, Walker, Thompson)**

The committee had no news or updates to present at the meeting.

### **c. Pension, Retirement and Benefits Committee (Oliver, Walker, Caldwell-advisor)**

The committee had no news or updates to present at the meeting.

### **d. Ethos Committee (Parr, Duncan, Thompson, Frost)**

- i. Small group follow up sessions with staff, students, and community members will be scheduled in the near future.

**e. Risk Management Oversight Committee (Quick, Francia, Oliver)**

The committee had no news or updates to present at the meeting.

**f. Policy Committee (Quick, Lake )**

The committee had no news or updates to present at the meeting.

**g. Budget Committee Oversight (Oliver, Walker)**

The committee reported that the second reading of the budget by Board Members will be postponed until the April Board Meeting.

**h. Board Governance Committee (Quick, Frost, Duncan)**

The committee had no news or updates to present at the meeting.

**i. HR Committee (Francia, Lake)**

Three vendors are being considered. RFP's will be ready to be reviewed by Board Members at the April Board Meeting.

**12. Unfinished Business**

**a. Payroll Policy - (School Leader)\***

After conferring with staff at Charleston Math and Science, the school leadership team will present the new payroll policy at the April meeting for possible adoption. No action was taken at the meeting.

**13. New Business**

**a. Charter Renewal Application Committee**

Harry Walker made a motion to form a Board Committee to review and submit the Charter Renewal to include Neil Oliver, Harry Walker, Kelly Lake, and Whitney Quick. Kelly Lake seconded the motion. The motion passed unanimously.

**b. Board of Directors Nomination Committee**

Sam Duncan made a motion to form a Board Nomination Committee to include the following Board Members: Sam Duncan and Harry Walker. Kelly Lake seconded the motion. The motion passed unanimously.

**15. Executive Session\***

Ashleigh Parr made a motion to enter executive session at 5:55 p.m. The motion was seconded by Harry Walker. The motion passed unanimously.

- a. Discussion of employment matter as permitted by SC Section 30-4-70.(a)(1)
- b. Discussion of employment matter as permitted by SC Section 30-4-70.(a)(1)

Ashleigh Parr made a motion to leave executive session at 6:50 p.m. The motion was seconded by Shanecqua Frosts. The motion passed unanimously.

**16. Action Items from Executive Session**

- a. There were no actions taken from executive session.

**17. Adjourn**

Having completed the agenda, Ashleigh Parr declared the meeting adjourned at 6:51 p.m.

*\* indicates potential action items*

---

**[\\*SECTION 30-4-70.6\(b\)](#)**

Before going into executive session the public agency shall vote in public on the question and when the vote is favorable, the presiding officer shall announce the specific purpose of the executive session. As used in this subsection, "specific purpose" means a description of the matter to be discussed as identified in items (1) through (5) of subsection (a) of this section. However, when the executive session is held pursuant to Sections 30-4-70(a)(1) or 30-4-70(a)(5), the identity of the individual or entity being discussed is not required to be disclosed to satisfy the requirement that the specific purpose of the executive session be stated. No action may be taken in executive session except to (a) adjourn or (b) return to public session. The members of a public body may not commit the public body to a course of action by a polling of members in executive session.

---