



## Carolina Voyager Charter School

### Board of Directors Monthly Meeting Minutes

November 12, 2019 4:30 p.m.

721 Wappoo Road, Building 101 Room 140

Present: Matt Long, Roy Francia, Kara Crowell, Jon Craig, Neil Oliver, Shanecqua Frost

Absent: Dick Latham, Linda Bowling, Brandon Szmidt

1. Board Chair Kara Crowell called meeting to order at 4:45PM. Pledge of Allegiance
2. Kara Crowell read Mission Statement for CVCS
3. Kara Crowell made a motion to approve agenda; Jon seconded. Motion passed unanimously.
4. Neil Oliver made a motion to approve last month's October minutes; Matt Long seconded motion to approve. Motion passed unanimously.
5. There were no guests present at November meeting
6. Monthly Financial Report – Taylor Lloyd provided updates
  - a. Special attention: we are projected to be over budget for Liability Insurance this year on a \$12,774 annual budget
  - b. Maintenance bills: we're getting assessed (overcharged) from CCSD for cleaning up the field that we're not even using; Harry is in communication with CCSD to rectify
  - c. Neil Oliver made a movement to approve financial report; Kara Crowell seconded. Motion passed unanimously.
7. Principal Report – Dr. Walker provided his report which is attached to the minutes
  - a. Harry went over Total EFA summary by line item
  - b. Quarterly behavior referral summary: handout attached to the minutes
  - c. Social-Emotional Learning (SEL) fall data summary: handout attached to the minutes – we noticed a dip in all categories across all grade levels and is an area of attention for Harry and staff
8. Discussion/information items:
  - a. Board meeting timeline: 6:30PM goal to adjourn meeting
  - b. Board Goals FY 20 – Jon Craig; handout attached to the minutes. Jon Craig asked all board members to review the document and provide feedback
  - c. Board shared docs: everyone can now access Google docs
  - d. Communication Plan – on-going process - Matt Long will be working with Harry to review student handbook on-line
  - e. FOIA discussion – Harry will set up unique e-mail addresses for all board members for all school related matters. Board spoke with Tyler (counsel) for his recommendation ie. Staff climate surveys, employee enrichment
  - f. Special Education Staffing\* - Harry reported that we have received excess funding of +\$176K for our budget and requested that we bring on additional staffing to support the need. Matt Long made a motion to add additional staff; Roy Francia seconded. Motion passed unanimously.

