



**Carolina Voyager Charter School**  
**Board of Directors Monthly Meeting Minutes**  
**April 10, 2017, 5:30p.m.**  
**721 Wappoo Road, Charleston, SC**

The regular monthly meeting of the Carolina Voyager Charter School Board of Directors was held on April 10, 2017.

Those present: Kara Crowell, Buddy Streit, Jon Craig, Roy Francia, Neil Oliver

Absent: Shanecqua Frost, Dick Latham

Guests: Harry Walker, Tricia Lizinski, Kelly Lake, David King w/ KM Consulting

Board Chair Kara Crowell welcomed attendees and called the meeting to order at 5:37 pm. Crowell read the mission statement and led the board in the Pledge of Allegiance.

1. Streit moved to approve the meeting's agenda; Oliver seconded this motion. The motion passed unanimously.

2. The March meeting minutes were presented. Oliver made a motion to approve the meeting minutes; Francia seconded. The motion passed unanimously.

3. Public Comment- Ms. Tyra Johnson and Ms. Theodora Watson the parent and grandparent of a student shared their perspective on the effectiveness of reading intervention last year vs. this year. They spoke to concerns that not only their student, but other be taught to their potential to fulfill success in adulthood.

4. Financial Report – David King presented the March financial report. The budget report was distributed to members for review. Crowell made a motion to approve the financial report; Streit seconded the motion. The motion passed unanimously.

5. Principal's report – Dr. Walker provided his report, which is attached to the minutes.

6. Discussion/Information Items

A. Multifaceted Marketing Plan- discussion was had around goals of an actionable marketing plan to ensure diversity in student body as well as philanthropic support. Board members Francia, Streit, and Craig, along with staff support from Lizinski will form a Marketing/ Development committee and form a list of priorities to the board.

Streit made motion to authorize leadership team to find website design firms and present for consideration proposals to the board for approval. Francia seconded the motion, motion passed unanimously. The board will have an unscheduled call in meeting if needed to vote on this item prior to the next regularly scheduled board meeting.

B. Curriculum and Instructional Updates- Dr. Walker spoke about using a structured phonics program & grammar program for next school year to assist in successful educational outcomes.

C. FY 19 First Read of Proposed Budget- Prior to budget presentation Dr. Walker had to exit and asked for board support for the salary schedule in the FY 19 proposed budget as well as the 3 salary changes requested. The board noted his comments and that the salary schedule and compensation adjustments would be discussed in executive session. David King presented the first reading of the FY 19 budget and notes that some teacher positions were missing from budget and others were not in the correct category. This will be corrected and adjusted prior to the 2<sup>nd</sup> reading.

D. Friends of Voyager Update- Crowell provided an update from the last FOV meeting. The next meeting will be April 18@8:00 at CVCS and is open to the public. The Marketing/ Development Board Committee will assist in developing the structure, mission, and the goals for the FOV board to implement in an effort to prevent mission creep and to help FOV become a self sustaining Foundation like entity to support Carolina Voyager. It was noted that FOV is still in the early stages of Development of operation and that CVCS is very fortunate to have individuals willing do donate their time and expertise to this endeavor.

Discussion was had about the pros and cons of sponsorship opportunities for classrooms, brick buying campaigns, and grant opportunities. It was determined that the Marketing/ Development Committee and FOV would lead those discussions and present information back to the CVCS Board.

7. Crowell made motion to go into executive session. Streit seconded the motion. The motion passed unanimously. The board entered executive session at 7:40. Note- Striet left meeting at 8:10

8. The board exited executive session by motion from Crowell. Oliver seconded the motion and the motion passed unanimously. Executive session was exited at 8:35.

9. Items from Executive Session:

A. FY19 Salary Schedule- The board tabled the discussion for the evening and will schedule an executive session prior to the next board meeting to allow sufficient time to discuss and develop a compensation plan for approval.

B. Legal- Crowell provided an update.

C. Facility- Crowell provided update that footprint for the building has been set and the board had discussions as to budget and financing for the building vs. overall improvements.

9. Kara Crowell adjourned the meeting at 8:40

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Respectfully submitted,

Kara Crowell, Board Chair

**Enrollment for 2017-2018**

Our current enrollment is presented below:

	<u>Class 1</u>		<u>Class 2</u>	<u>Total</u>
KA	23	KB	23	46
1A	23	1B	23	46
2A	23	2B	23	46
3A	23	3B	23	46
4A	20	4B	20	40
5A	23			23

Total enrollment      247 (6 open seats)

**School Security**

Since the Florida shooting, we have continued to take a closer look at our security procedures. In addition to ongoing discussions with the district staff and the Charleston Police Department, we recently purchased 4 additional walkie-talkies for our Teaching Assistants so that all full time staff members are connected and we had a 42-inch TV installed in the main office to provide additional eyes on our security cameras.

**Boosterthon Fun Run**

Our first Boosterthon Fun Run raised slightly over \$25,000 for our new school. This was a huge success sin light of the fact that we only have 247 children enrolled at our school. These funds were deposited directly into the Friends of Voyager account.

**School Choice Lottery Update**

We currently have 277 children on our waiting lists. The waiting list numbers are broken down below:

Kindergarten – 71

Grade 1 – 46

Grade 2 - 40

Grade 3 – 27

Grade 4 - 35

Grade 5 - 11

Grade 6 – 47

### **Teaching Vacancies**

We have received and continue to receive outstanding resumes for teachers interested in joining our staff next year. We are currently interviewing for a first grade teacher and a middle school math teacher. We are confident we will be able to further strengthen our team with our new hires this spring.

### **Math Professional Development**

We will co-hosting a professional development day on August 9th with CCSD's Math Department. Greg Tang, a national consultant and award-winning author, will be working with our staff to help them develop a deeper understanding of Singapore Math strategies. Teachers and staff have agreed to return on August 9th, prior to the official start of next school year, in exchange for a flex day on August 13th.

Respectfully submitted,

Harry Walker, School Leader